



**SALADO CREEK WRC FLOW MANAGEMENT UPGRADES PROJECT**  
**Solicitation Number: PS-00161**

**ADDENDUM 1**  
**January 23, 2024**

To Respondent of Record:

<b>RESPONSES TO QUESTIONS</b>
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- 1. Question: Is architecture a scope of work that is going to be required for this project?**  
*Response: Architectural design is not anticipated for this project.*
  
- 2. Question: Can one of the two allowed 11x17 pages for the schedule be used for the organization chart instead?**  
*Response: The two allowable 11x17 pages are dedicated to the project schedule and may not be used for the organizational chart.*
  
- 3. Question: Does a table of contents count toward the page limit?**  
*Response: No, it does not. Though a Table of Contents is not necessary, if included by the Respondent, refer to #1 of Changes to The RFQ of this Addendum.*
  
- 4. Question: In Exhibit A, page 43 of 97 in the RFQ:**
  - a. Can SAWS please clarify what they are looking for on the certificates of insurance that we submit relating to the minimum of “Contractual Liability”?**  
*Response: Respondents shall reference Exhibit A, SAWS Standard Insurance & Certificate of Liability Insurance Requirements of the RFQ to obtain the required coverage for this contract.*
  
  - b. Is this needed before or after a prime is awarded the solicitation?**  
*Response: Both. Respondents shall provide proof of coverage as indicated on page 17, Section V.A. of the RFQ when submitting their proposal. A contract specific Certificate of Insurance will be requested from the selected firm along with a signed contract prior to Board award to ensure compliance is met in order to execute the contract.*
  
  - c. How would SAWS like respondents to show Contractual Liability in our submittals?**  
*Response: The submittals shall include either a current copy of a sample Certificate of Insurance giving evidence that the Respondent’s firm is able to meet these requirements or a letter from your insurance agent indicating the required coverage can be obtained. Respondents can reference page 17, Section V.A., of the RFQ.*

**CHANGES TO THE RFQ**

1. Pg. 16, Section IV. Submitting a Response, B.3. is hereby modified to read as follows:

*“Responses are limited to a maximum of **seventeen (17)** pages per proposal. **Required forms do not count toward the page limit.** Required forms are the Submittal Response Checklist, Respondent Questionnaire, Evaluation Criteria Forms, W-9 form, Insurance Requirements, Good Faith Effort Plan, SCTRCA Certificates and the Conflict of Interest Questionnaire. The cover page, cover letter, **table of contents** and tabs do not count towards the page limit. Number each page **starting with the first page that counts towards the page limit, including text charts and graphic images.**”*

**END OF ADDENDUM**

This Addendum is two (2) pages in its entirety.